

**IAWP Board Minutes  
November 18, 2019**

**Present:** Brenda Cornell, Tammy Barstad, Elaine Wentz, Cindy Lynk, Nathan Kimball

**Absent:** Becky Lankow

**Recorder:** Cindy Lynk

President Cornell called the meeting to order at 12 PM.

**Minutes:**

The August board meeting minutes were approved via an email vote.

**Treasurer's Report:**

\$3,548.86 and Morgan Stanley \$25,144.58. Expenses included postage, October fun drawing gift cards, and a \$5 fee to the Secretary of State for a late filing fee.

**Executive Secretary Report:**

Susan Dingle has resigned her position as Retiree Representative but is maintaining her membership. We currently have 41 members.

**Committee Reports**

- Membership – November is our member social gathering event. Tammy will reach out to the offices to have them schedule a holiday get together at a cost of up to \$15 per attending member. December is the next prize drawing and we'll give out two \$25 Amazon cards.
- Training – we need to get information out on the 2020 International conference to see if there is any interest from members attending. We have budgeted to send two people.
- Conference – Tammy is working on putting together the final conference report
- Learning Tree – We had one member use the educational funds leaving us a balance of \$100. No one has applied for the personal development. Tammy moved we combine the two branches into one, defining the requirements to include educational is for spouse and children and personal development is member only and increase the total budget to \$2,000 per calendar year effect January 1, 2020. Cindy seconded. Motion carried. Once the language is clarified we will create a page on the website. Members can only be a recipient of the maximum allowable funds once per calendar year. If they want to split the amount, they are eligible for between personal and educational, they can. Nathan volunteered to serve on the learning tree committee.
- Communication – the next newsletter is scheduled for January 2020.

**Membership Dues**

Tammy moved that the chapter continue to cover the International dues for members. Elaine seconded. Motion carried.

**President Updates:**

Brenda reached out to members in Fargo to see if anyone would be willing to be treasurer; no response. We will need to reach out to the membership.

The next full board meeting is scheduled for February.

The meeting adjourned at 12:30 PM.