

## Annual Meeting

October 6, 2018

Members Present: Tammy Barstad, Cindy Lynk, Susan Ogurek, Merlin Beto, Scott Hatfield, Barry Glum, Jason Sutheimer, Mary Houdek, Brenda Cornell, Elaine Wentz

Meeting Recorder: Cindy Lynk

### **Welcome:**

Tammy called the meeting to order. She thanked the conference committee for organizing a great conference. She announced the 2018-2019 board members; Scott accepted the appointment to be the west area representative. She outlined the different committees and the responsibilities associated with each one.

### **Membership Report:**

We currently have 50 members; 32 full, 17 senior, and 1 life.

We had 2 new members join in 2018; Scott Hatfield, Bismarck and Catherine Bauer, Williston.

We lost a total of 9 members this year; 4 members when the dues structure was changed and 5 to retirement or separation.

We are projecting that we will be reporting 47 members to International for the 2019 period. We are expecting to lose 3 members; 1 full member and 2 senior members. One is retiring and does not plan to continue. Two of them did not pay their state dues for 2018 and have not responded to any emails. Both were employed at other entities. The reason they were counted in 2018 was because we submitted our membership report and fees to International in December so that we could take advantage of the prior year's dues which were less than if we waited and paid in January.

The International portion of the dues will be paid by the chapter for the 2019 period. This will be re-evaluated for 2020.

Susan moved to accept the membership report. Elaine seconded. Motion carried.

### **2017 Annual Meeting Minutes:**

The minutes from the 2017 annual meeting were reviewed. Mary moved to accept the minutes. Brenda seconded. Motion carried.

### **Financial Report:**

Amy was not able to be here, so Tammy provided an overview of the finances. We have \$29,121.35 in our Morgan Stanley account and the checking account has \$3,760.15 which does not include the October dues deposit. Merlin moved to accept the financial report. Barry seconded. Motion carried.

### **Revised Constitution and Bylaws:**

Reviewed the proposed changes to the constitution and bylaws. Article VI Officers needs the addition of the president elect to the executive board. Mary moved to accept the changes to the constitution and bylaws with the addition of the president elect to Article VI Officers. Elaine seconded. Motion carried.

### **2018 Years of Service Awards:**

Tammy presented Mary Houdek with her 30-year service award. The other recipients were not present at the meeting and their certificates and checks have been mailed to them.

- 5 years       Patty Zietlow
- 15 years      Susan Gunsch
- 15 years      Faye Wangen
- 30 years      Jaci Gately
- 30 years      Mary Houdek
- 30 years      Linda Otto
- 35 years      Carla Beehler
- 35 years      Carol Yantzer

Elaine thanked Tammy for continuing to serve as president and doing a wonderful job.

Elaine also reminded attendees to encourage fellow members to take advantage of the Learning Tree funds for personal and professional development. The application forms are available on our website.

Mary moved to adjourn the meeting. Susan seconded. Meeting adjourned.